

# UNIVERSITY TOWER IMPORTANT INFORMATION

## NEED HELP?

*If you have any questions, visit the Community Desk During desk hours. After hours, call the Resident Assistant (RA) on Duty.*

## EMERGENCY INFORMATION

### **Fire Alarm:**

- Exit building immediately for any alarm.
- Use the nearest emergency stairwell exit.
- If path is blocked, use alternate path.

### **Weather Emergency:**

- When weather sirens sound, take cover immediately.
- Move to the 2<sup>nd</sup> floor, using stairwell exits and stay away from all doors and windows.
- Follow IU Notify Instructions.

### **Active Shooter:**

- Shelter in place (in your room) and lock the door.
- Do NOT leave your location until cleared by IU Notify.
- If you see/hear and active shooter, take cover first and then call 317-274-7911.

### **Sexual Assault:**

- Be aware of your surroundings.
- Speak up and call authorities.
- Learn more about how to stop sexual violence at [stopsexualviolence.iu.edu](http://stopsexualviolence.iu.edu)

## MAINTENANCE ISSUE?

*For maintenance issues, please go to the front desk or call the RA on Duty.*

## CARD ISSUE?

*Please go to the front desk for any card issues. If it is after hours call the RA on Duty.*

### **COMMUNITY DESK HOURS:**

Monday - Friday:  
8am - 9pm

### **AFTER HOURS RA ON DUTY:**

Floors 3-6:  
317-414-9929

Floors 7-10:  
317-414-2759

### **CAMPUS POLICE EMERGENCY NUMBER:**

317-274-7911

### **UNIVERSITY TOWER ADDRESS:**

911 W. North St.  
Indianapolis, IN  
46202

**If you have mail,  
pick it up at  
the Community  
Desk during desk  
hours.**

